ICMARD
THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT
Training Institute of The WBSCARD Bank Ltd.
Website: www.icmard.org
Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067
Ph-033-23565522 (Principal)/23566522 (EPBX) • Email: icmard.kol@gmail.com & icmard.training@gmail.com

Memo No. 2282/Part-I/Admn./26-27/343

October 16, 2026

NOTICE INVITING QUOTATION

Sealed Quotations are invited in prescribed forms on Item Rate Basis from the eligible/bonafide, resourceful & experienced Electrical Contractors / reputed Engineering Firms / Companies / Engineer's Co-operative Societies for Supply, Installation, Testing & Commissioning (SITC) of various Electrical Equipment, related to Restoration of Emergency Lighting System of the **ICMARD Building** of The WBSCARD Bank Ltd. at Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700067, as per Schedule / Scope of Work with Technical Specifications stipulated in the **ANNEXURE – I** attached herewith.

Name of Work: - Supply, Installation, Testing & Commissioning (SITC) of various Electrical Equipment, related to Restoration of Emergency Lighting System of the **ICMARD Building** of The WBSCARD Bank Ltd.

Place of Work: - At the Institute of Co-operative Management for Agriculture & Rural Development (ICMARD) Building of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. **located at** Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700067.

Terms & Conditions: -

1. The Quotation must be valid for a period of at least **90 [Ninety] days** from the last date of bid submission.
2. All costs/charges must be quantified and spelt out in clear terms. The quoted rates of all items should be mentioned in the specified space in the Annexure – I inclusive of all labour, material, incidental/transportation charges and taxes.
3. Quantity of items/ equipment may be increased or decreased depending upon the decision of the concerned Authority.
4. During evaluation of the Quotation, ICMARD may, at its discretion, ask the Bidder for clarification of Bids. The request for clarification and the response may be in writing or verbal as the case may be. If during execution of the work, any new item/accessory is required for proper functioning of System, such items shall be considered incidental to the work and no payment will be made to the executing agency for such item.
5. Total cost of the Bid will be the deciding factor while deciding the Bid in favour or against any Bidder. Incomplete Bid will be liable to be rejected.
6. The right to reject the lowest or all the Quotations without assigning any reason thereof is kept reserved by the competent authority of the Institute.
7. The Bidder should possess minimum **01 (One) similar** Work Experience **Certificate / Credential** in Supply & Installation of Power Electrical Equipment.
8. The Bidder shall append a **Certificate** with the Bid that the **Firm** has not been debarred/ blacklisted for any reason/period by any Central/State Govt. Dept/University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts shall lead to cancellation of the order.
9. Supply, Installation, Testing & Commissioning of all the Items as specified under the ANNEXURE – I shall be the responsibility of the successful Bidder. Damage to goods or any other loss due to accident etc. during transit shall be the responsibility of the successful Bidder.
10. Intending Bidder/Bidders may visit the location/site for getting proper understanding of other scope of works before submitting the Quotation on any working day of The WBSCARD Bank Ltd. from 11:00 AM to 04:00 PM with prior intimation to ICMARD.
11. The Authority reserves the right to accept or reject any or all the Bids on any of the tender specification/items/conditions and to annul the Bidding process and reject all the Bids at any time prior to placement of Order without assigning any reason thereto and without any obligation to inform the affected Bidders.

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12. The intending Bidder must append the following documents with the Bid: -

a) Copies of PAN and GST Registration Certificate.
b) Copy of valid Trade License.
c) Copy of One Work Experience **Certificate / Credential** as stated under Sl. No. 7 above.
d) **Certificate** as stated under Sl. No. 8 above.

13. The Payment terms shall be as under: -

a) The successful Bidder shall raise the **Invoice/Bill** after completion of the Work along with **Warranty Certificates as specified under the ANNEXURE – I.**
b) Payment will be released within 15 (Fifteen) days after satisfactory completion of the Work.
c) GST and any other Statutory Tax/Cess/Levy shall be deducted at source as per Rules prevalent at the time of payment and will be deposited with the quarter concerned.
d) Bank Charges, if any, shall be borne by the supplier.

13. The period completion of the work will be specified in **Work-Order** in terms of number of days. If delay is caused in any circumstances beyond the control of the successful Bidder, the successful Bidder may request the Institute for extension of date /time which may or may not be granted. The Institute authority may impose a **penalty @1% per day** subject to a maximum of **10%** in all of the cost of the Bid for the delay.

14. Rates & Specification of make/brand for all the items must be quoted/ mentioned in proper column of **Annexure – I** (i.e. Schedule/Scope of Work) which shall be duly signed & stamped. **Evaluation will be done on the basis of Grand Total Price.**

15. The **Security Deposit** equal to **10%** of the final Bill amount shall be collected by way of deduction from the bill of the successful Bidder which shall be **released** on successful completion of **02 (Two) years** from the date of completion of entire work. The Institute authority shall not be liable to pay any interest on the Security Deposit and the same shall be kept as interest free.

16. The equipment, which are not found in order according to specification and are thus not accepted, should be lifted back by the successful Bidder at his own cost/risk.

17. The legal dispute, if arises, shall be subject to the jurisdiction of the Courts at Calcutta and Courts in other jurisdiction shall have no legal sanctity.

18. The Quotation in Letter-Head, complete in all respects, must reach to the Office of ICMARD under sealed cover latest by **October 31, 2026** within **05:00 PM.** The Quotation received after due date and time or incomplete in other respect or technically not qualifying tender shall be liable to be rejected.

19. The sealed cover of the Quotation addressed to ***"The Principal, ICMARD"*** should be super scribed as ***'Quotation for Supply, Installation, Testing & Commissioning (SITC) of various Electrical Equipment, related to Restoration of Emergency Lighting System of the ICMARD Building'.***

16/10/2026

(Brajesh Kumar Singh)
PRINCIPAL, ICMARD
Encl: a.a.

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DGM (BDD) 28/10/26

Memo No. 2282/Part-I/Admn./26-27/343/1(4) October 16, 2026

Copy forwarded for kind information and necessary action to: -

1. The Managing Director, The WBSCARD Bank Ltd., 6th Floor ICMARD Building, 14/2, C.I.T Scheme-VIII (M), Kolkata-700 067.
2. Sri Suman Bhar, DGM (BDD)- in-Charge of IT, with a request to upload the NIQ in the Official Website of The WBSCARD Bank Ltd.
3. Sri Sayak Acharjya, AGM(Admn.) & FM, ICMARD, with a request to upload the NIQ in the Official Website of ICMARD.
4. Notice Board of the Head Office & ICMARD.

18/10/2026

(Brajesh Kumar Singh)
PRINCIPAL, ICMARD
Encl: a.a.

WBSCARDB LTD. 26 OCT 2026 RECEIVED CONTENTS NOT VERIFIED KOLKATA - 67

WBSCARDB LTD. 28 OCT 2026 RECEIPT NO. 2479

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ANNEXURE –I to the NIQ vide Memo No. 2282/Part – I/Admn./26-27/343 Dated October 16, 2026

Schedule / Scope of Works

Sl. No.	*Description of Product /Item*	*Qty.*	*Brand/ Make of the Product /Item*	*Basic Rate* (in Rs.)	*Basic Amount* (in Rs.)
1	Supply & fixing of 3 Pole 32A, 440V AC Power Contactor with S&F of 01 No. 6A 240V "C" Curve SP MCB for protection of the Coil and S&F of 01 No. 16A 240V "C" Curve DP MCB for Output Protection and interconnection with suitable size of Copper wire including S&F of Copper wire, all installed inside IP-23 Enclosure incl. S&F of the Enclosure on DIN Rail. **Specification:** Rated Operational Voltage: 415 V No. of Pole: 3 Rate Operational Current: 32A Mechanical Life (No. of operating cycles): 7200 Cy/Hr Operational ambient temperature: -20 to 55 degree C Rated impulse withstand voltage: 8 KV Rated Insulation Voltage: 690 V Conformance to Standards: IS/IEC 6094741, IEC 6094741 Coil Voltage: 220V AC Rated making capacity: 550 V Rated breaking capacity: 500 V Mechanical Life: 10 Million Cycle Coil Operating band %Uc (Pick up): 65-120% Coil Operating band %Uc (Drop off): 35-50% **Warranty: 01 (one) Year On-site**	01 Nos.	Product of reputed make company		
2	Supply, installation, testing & commissioning of Single Phase 1650 VA Pure Sine Wave Inverter. **Specification:** Input Voltage: 80V - 290V (Inverter); 180V - 265V (UPS) Output Voltage on Mains mode: Same as Input Output Voltage on Backup Mode: 230V + 10% Switching from Mains to UPS and from UPS to Mains: Automatic. Output waveform on Mains mode: Same as Input Output waveform on Backup mode: Pure Sinewave	01 No.	Product of reputed make company		

	Battery Charging Current: 10A/12A/15A/20A variety of current types can be Selected. Battery Type Selection Options: TUB/SMF/FLA-LC/Lithium. Protections: Overload/Short Circuit/Over Charge/ DC High Voltage/Over Temp./Backfeed. UPS Transfer Time: < 15 ms. Browns Out Mains Voltage: 80V + 10%. Technology: Micro Computer Based Intelligent Control Design. Operating Temperature Range: 0 - 45°C To be equipped with Auto Reset Feature. **Warranty: 02 Years On-Site**				
3	Supply, installation, testing & commissioning of 12 Volt 180Ah Tall Tubular Inverter Battery. **Specification:** Battery Voltage: 12 Volt DC Battery Capacity: 180 Ah Battery type: Tall Tubular Electrolyte Volume (Approx.): 20 Litres Maintenance: Low maintenance with Electrolyte level Float Indicator Efficiency: Fast Recharge with long backup and long durability Boost Charging: 14.40V - 15.0V Float Charging: 13.60V - 13.80V Maximum Charging Current: 25A - 42A Life Cycles: ~2000 cycles at 80% DoD (Depth of Discharge), ~3000 cycles at 50% DoD **Warranty: 60 Months (36 Months Flat + 24 Months pro-rate)**	02 Nos.	Product of reputed make company		
4	Supply & fixing of Heavy-duty Double Inverter Trolly capcable to carry abovementioned 01 No. Interter Machine and 02 Nos. of Tall Tubular Battery.	01 No.	Product of reputed make company		
5	Supply & delivery of 15Watt LED Bulb. **Specification:** Operating Voltage: 220V - 240V 50Hz AC Wattage: 15 W Holder type: B22 Lumen: 1500 or Above	71 Nos.	Product of reputed make company		

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	Colour: Natural Daylight (White) **Warranty: 01 Year On-Site**				
				Total Basic Amount:	
				Add GST @_____ (Please mentioned the percentage of applicable GST):	
				Total Quoted Price including GST:	

TOTAL QUOTED PRICE/AMOUNT = (Rupees ..... only).

N.B.:- The quantity etc. against the description of the work may vary during execution of the work depending upon actual requirement.

I / We hereby accept all the above terms & conditions as laid down in the NIQ issued by ICMARD under Memo No. 2282/Part-I/Admn./26-27/343 dated October 16, 2026.

Signature of the Authorized Signatory with date & official stamp of the Bidder