



THE WEST BENGAL STATE CO-OP. AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

The WBSCARD Bank Ltd.

Darjeeling District Office

RICMARD Building, 1st Floor, 3, Sarat Bose Road, Hakimpura, P.O.-Siliguri, Dist: Darjeeling, Pin-734001

Ph-0353-2539352 ● Email: dm_darjeeling@wbcarddb.com, ddo.wbcarddb@gmail.com

Memo No. – DDO/11/I/2026-2027/190

Dated September 23, 2026

NOTICE INVITING TENDER

Sealed Tenders are invited in prescribed forms on Percentage Rate Basis (i.e. & rate Above, Below or At Per of the Estimated Cost Put To Tender) from the eligible, bona fide, resourceful & experienced Electrical Contractors / reputed Engineering Firms / Companies / Engineer's Co-operative Societies for emergent **Electrical Installation Works at the Champasari Extension Counter of Siliguri Branch of The WBSCARD Bank Ltd. at the Ground Floor premises of Champasari Main Road, Shivaji Nagar, Cold Depot Bye Lane, Near Bright Computer Academy, P.O. & P.S.- Pradhannagar, Siliguri- 734003, District- Darjeeling**, as per schedule & scope of work with Technical Specifications stipulated in the **Annexure** attached herewith. The intending Bidders may make physical visit to the above-mentioned site of work and submit their sealed Tenders within **October 05, 2026 2.00 pm** under following terms & conditions.

Name of Work: - Electrical Installation Works at the Champasari Extension Counter of Siliguri Branch of The WBSCARD Bank Ltd.

Place of Work: - Ground Floor premises of Champasari Main Road, Shivaji Nagar, Cold Depot Bye Lane, Near Bright Computer Academy, P.O. & P.S.- Pradhannagar, Siliguri- 734003, District- Darjeeling

Broad Terms & Conditions: -

1. The Scope/Schedule of Works, Technical Specifications and other details are specified in Annexure (Schedule of Works).
2. The Quoted rates should be inclusive of prevailing GST/Taxes etc., if applicable, duties, other incidental charges, transportation charges, supply/delivery charges.
3. The rate should be quoted in figures as well as words in the own Letter Head of the organization.
4. The Bidders may visit the proposed site at the above address before submission of the Tender.
5. The Tender must be valid for a period of at least three months from the last date of submission.
6. Tools & tackles including allied accessories for the work shall be arranged by the Bidder at his/her own cost.
7. The authority of The WBSCARD Bank Ltd. reserves the right to accept and or reject any or all the tenders without assigning any reason thereof and the authority is not bound to accept the lowest rate.
8. The Tender in Letter Head, complete in all respect, must reach to the **District Manager, Darjeeling District Office, The WBSCARD Bank Ltd., 1st Floor, RICMARD Building, 3, Sarat Bose Road, Hakimpura, Ward-16, Siliguri- 734001**, under sealed envelope by **October 05, 2026 2.00 pm**.
9. The Bidders must furnish the following documents with the Tender:-
 - a) Copies of the GST Registration Certificate, PAN Card, TAN, Valid Trade License & P. Tax as per prevailing Rules.
 - b) **Minimum One (01) Work Experience Certificate / Credential of 100% or above of the work value of Total Amount Put to Tender as per the Annexure enclosed herewith.**
 - c) Copies of Valid Electrical Contractors License and Electrical Supervisor's Certificate [Parts Qualified – 1, 2 & 11].
10. The Electrical Work as per item to be completed **within the stipulated time mentioned in the Work Order**.
11. **The payment will be released on full completion of work to the satisfaction of the authority and on submission of final bill in duplicate as per actual measurement.**



Head Office- ICMARD Building, 6th Floor, Block- 14/2, CIT Scheme-VIII(M), Ultadanga, Kolkata-700067

P.B.X. 033-22871786 /87, 033-22806681 ● Email: wbcarddb@gmail.com

Branches:- Bagdogra, Siliguri, Darjeeling, Kalimpong



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12. The recommended technical specifications as mentioned in the Schedule /Scope of work as per **Annexure** enclosed be strictly followed and maintained while submitting Tender and no other Tender apart from the stipulated specification, Terms and Conditions will be allowed.
13. The sealed cover of Tender shall be Superscripted as **"Tender for Electrical Installation Works at the Champasari Extension Counter"**
14. The Bidder will be liable for rejection in case of violation of any of the above stipulated Terms and Conditions.
15. **10% of the Final Bill** amount shall be deducted at source as **Security Deposit** and the amount would be retained by The WBSCARD Bank Ltd., Darjeeling District Office for at least 01 (One) Year. The Security Deposit will accrue no interest.
16. The bidder should quote in his/her own writing in figure as well as in words the rate in percentage 'ABOVE'/'BELOW'/'AT PER' on the rate & amount of the price Schedule of probable item with approximate quantities.

Encl.: As stated

Libs
23/09/26

District Manager
Darjeeling District Office
The WBSCARD Bank Ltd.

Memo No. – DDO/11/I/2026-2027/190(3)

Dated September 23, 2026

Copy forwarded for kind information and necessary action to:-

1. The Managing Director, The WBSCARD Bank Ltd., with a request to kindly arrange for uploading the NIT to relevant websites and to display on Notice Boards as necessary.
2. Regional Manager, Northern Zone, The WBSCARD Bank Ltd.
3. Notice Board of RICMARD.

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Encl.: As stated





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Annexure to NIT under Memo No. DDO/11/I/2026-2027/190 dated September 23, 2026

SCHEDULE/SCOPE OF WORK

The Quotations are to be submitted in own letterhead of the bidder

Estimate of Electrical Works for "Champasari Extension Counter" of Siliguri Branch of The WBSCARD Bank Ltd.					
Sl. No.	Description of Work	Unit	Rate (in Rs.)	Qty.	Amount (in Rs.)
1	Supplying and fixing 2+4 Way double-door SPN MCB Distribution Board with IP-42/43 protection, concealed in wall after cutting the wall & mending good the damages to original finish incl. Inter connection with suitable size of copper wire and neutral link & provision for earthing attachment. [Make - Legrand, Enclosure (607710)]	No.	₹ 1,269.02	1	₹ 1,269.02
2	2 Supplying and fixing 240/415 V 6-32A SP MCB of Breaking capacity 10kA & C characteristics on din rail of existing DBs and necessary connection. [Make - Legrand]	No.	₹ 203.30	6	₹ 1,219.80
3	Supplying & Fixing GI Modular Switch Board of the following sizes complete with top cover plate flushed in wall for housing the board after cutting the brick wall incl. making earthing attachment, painting and mending good damages to building works. 2 Module [For Wall Mounted Fan Socket inside Cash Counter]	Set	₹ 184.04	1	₹ 184.04
4.1	Supplying & Fixing GI Modular Switch Board of the following sizes complete with three no. suitable size Copper bar with holes (for Ph, N & E) fixed on bakelite/Hard Rubber insulator over the MS welded chairs incl. top cover flushed in wall for housing the board after cutting the brick wall incl. making earthing attachment, painting and mending good damages to building works. 4 Module [For SB 4 and 5]	Set	₹ 279.27	2	₹ 558.54
4.2	6 Module [For SB 2 and SB 3]	Set	₹ 355.24	2	₹ 710.48
4.3	8 Module [For SB 1]	Set	₹ 434.42	1	₹ 434.42
5	Supply & Fixing 240 V 6 A Modular type switch (Brand approved by EIC) on existing GI Modular type switch board having top cover plate and making necessary connections as required. [For SB 1 - 2 Nos. For SB 2 and 3 - 4 Nos. For SB 4 and 5 - 2 Nos.]	Each	₹ 87.74	8	₹ 701.92
6	Supply & Fixing 240 V 16 A Modular type switch (Brand approved by EIC) on GI Modular type switch board having top cover plate and making necessary connections as required. [For SB 1 - 1 No.]	Each	₹ 127.33	1	₹ 127.33
7	Supply & Fixing 240 V, 6A, 5 pin Modular type plug socket (Brand approved by EIC), without switch & plug top, on existing GI Modular type switch board with top cover plate and making necy. connections with PVC Cu wire and earth continuity wire etc. [For SB 1 - 3 Nos. For SB 2 and 3 - 4 Nos. For SB 4 and 5 - 2 Nos. For Wall Fan Socket - 1 No.]	Each	₹ 128.40	10	₹ 1,284.00



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8.1	Distribution wiring in 1.1 KV single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) in 20mm size PVC rigid conduit 'FR' (Precision make) incl. necy. fittings as required. 2 x 56/0.3 (4 sqmm) + 1 x 36/0.3 (2.5 sqmm) ECC [From existing 40A DP Isolator to 2+4 Way SPN DB]	RM	₹ 159.43	10	₹ 1,594.30
8.2	2 x 36/0.3 (2.5 sqmm) + 1 x 22/0.3 (1.5 sqmm) ECC [From 2+4 Way SPN DB to SB 3]	RM	₹ 127.33	15	₹ 1,909.95
8.3	2 x 22/0.3 (1.5 sqmm) + 1 x 22/0.3 (1.5 sqmm) ECC [From 2+4 Way SPN DB to SB 2] [From 2+4 Way SPN DB to SB 3] [From SB3 to SB 5] [From 2+4 Way SPN DB to SB 6] [From SB 6 to SB 4]	RM	₹ 109.14	35	₹ 3,819.90
Total:					₹ 13,813.70
Add: GST@18%:					₹ 2,486.47
Total with GST:					₹ 16,300.17
Add: LW Cess@1%:					₹ 163.00
Total with GST & LW Cess:					₹ 16,463.17
Grand Total Estimated Amount:					₹ 16,463.17

Quoted Rate (+, - or At Par) in Percentage	(+, - or At Par)	Value (in %)	Total Amt. (in Rs.)
Total Amount in Words			

N.B. (a) The quantity etc. against the work may vary during execution depending upon actual measurement.



Handwritten signature
23/09/26
District Manager
Darjeeling District Office
The WBSCARD Bank Ltd.