



THE WBSCARD BANK LTD.

THE WEST BENGAL STATE CO-OPERATIVE AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

ICMARD Building, 6th Floor, 14/2, CIT Scheme- VIII (M), Kolkata-700 067

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Visit us at: www.wbscardb.com

Memo No. 241/III/Admn./

September 16, 2025

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited from enlisted Printers of the Bank for printing of One-Sheet Wall Calendars, and Standard Executive Diaries of our Bank for the year 2026 as per detailed specification given below: -

1. ONE-SHEET WALL CALENDAR: -

QUANTITY: 3,000 Pcs.

SIZE: 30"x 20"

DESCRIPTION: To be printed in 130 GSM Art Paper with colour photo in 4 (Four) colour as per design to be provided by the Bank. The One-Sheet Calendar will contain 12 months both in English and Bengali Tithis. It will contain name, address & telephone no. of Bank, its District Offices & Branches, Regional Offices & Training Centres and also along with the Bank's Symbol/ Logo. Calendars are to be provided with strong Tin mounting at both sides with hanger loop.

2. STANDARD EXECUTIVE DIARIES: -

QUANTITY: 350 Pcs.

SIZE: 185 mm x 242 mm of 68 GSM

DESCRIPTION: To be printed in quality map litho paper with cover in thick board having separate sheet for Sundays & Holidays. Each page will contain one date both in English and Bengali and also Bank's holidays. It will also contain general information like STD Code, Postal zone, IT Reckoner, Maps of big cities of India etc. with prints of 15-20 pages (both sides) of plain matters along with name, address & telephone no. of Bank, its District Offices & Branches, Regional Offices & Training Centres and year on the front in silkscreen process.

Quotations submitted without specimen of paper for Calendar & Diary shall not be entertained. Rate quoted should be inclusive of all taxes and delivery charges. Selection would be made on the basis of rate, quality of sample & credentials submitted by the quotations. Necessary statutory deductions will be made from bill as per prevailing rules. The authority not does bind themselves to accept the lowest quotation & reserve the right to reject all or part of the quotations received without assigning any reason thereof.

Last date of submission of the Quotations is **October 10, 2025** up to 5.00 p.m. The Quotationers may remain present at the time of opening of the quotations.

Sd/-
(Chinmoy Gupta)
Managing Director

Memo No. 241/III/Admn./ 1121/1(7)

September 16, 2025

Copy forwarded for information & necessary action for wide circulation to:-

1. The Principal, ICMARD, Block - 14/2, C.I.T Scheme-VIII (M), Kolkata-700 067
2. District Manager/District Manager-in-Charge, Darjeeling/ Purulia District Office, The WBSCARDB Ltd.
3. Manager, Burdwan Branch, The WBSCARDB Ltd.
4. Notice Board of the Head Office.
- ✓ 5. Sri Suman Bhar, DGM (BDD) & In-Charge of IT, The WBSCARD Bank Ltd. – with a request to upload the NIQ in website of The WBSCARD Bank Ltd.
6. Sanchari Mitra, AGM (Training) & Faculty Member, ICMARD – with a request to upload the NIQ in website of ICMARD.

(Chinmoy Gupta)
Managing Director

Email of Purulia District Office: purulia.wbscardb@gmail.com ; Email of Darjeeling District Office: siliguri.wbscardb@gmail.com;
Email of ICMARD, Ultadanga : icmard.kol@gmail.com