



# THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.

Website: [www.icmard.org](http://www.icmard.org)



Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) • Email:[icmard.kol@gmail.com](mailto:icmard.kol@gmail.com) & [icmard.training@gmail.com](mailto:icmard.training@gmail.com)

Memo No. : 2096/Admn./25-26/346

July 24, 2025

## NOTICE INVITING QUOTATION

Sealed quotations of rates are invited from PWD enlisted Contractors/authorized/bonafide Electrical Agency/outside having adequate experience for Dehydration & Filtration of Transformer Oil for 400 KVA Transformer, Potential Transformer, Oil Circuit Breaker of H.T. Switchgear and Servicing & Overhauling of L.T. Panel Board and 200 KVA Generator Panel Board etc. of the Electrical Sub-Station at ICMARD Building at Block - 14/2, CIT Scheme - VIII (M), Ultadanga, Kolkata - 700067 as per Technical Specifications described in ANNEXURE - I (enclosed herewith) along with the necessary details and Terms & Conditions given hereunder:-

1. The intending tenderers/bidders should have Supervisor's Certificate of competency issued by the Director of Electricity, Govt. of West Bengal and should furnish their Telephone Numbers (both land and mobile) for quick and urgent communication.
2. The quoted rates should be inclusive of prevailing GST etc. and other incidental charges and the rate should be quoted in figures as well as in words.
3. The tenderers/bidders may visit the Electrical Sub-Station of ICMARD Building with a prior intimation to ICMARD, before submission of their quotations.
4. The scope of work comprises dehydration and filtration of sub-station equipments/installation and change of silica gel of breather of Transformer and H.T. Switchgear etc.
5. The quotation should be valid for atleast 03 (Three) months from the last date of submission.
6. A test report have to be submitted of Acidity & Breakdown Voltage of the Transformer Oil through a reputed analytical chemist after execution of dehydration & filtration work. Sample of oil shall have to be taken from each equipment separately and for which separate test report shall be submitted.
7. New transformer oil of approved grade only should be supplied, if required.
8. Time for completion of the whole work will be 15 (Fifteen) days from the date of issue of the work order. If any delay is caused in any circumstances beyond the control of the agency, the concerned agency may request the authority for extension of date/time which may or may not be granted.
9. Tools, tackles and all allied instruments for the work shall be arranged by the contractor at his cost.
10. The sealed cover quotation should be superscribed as "**Quotation for dehydration, filtration & other Electrical Maintenance Work of Electrical Sub-Station of ICMARD Building**" and the quotation in own letter head, complete in all aspect, must reach to the Principal, ICMARD under sealed cover latest by **August 02, 2025**.
11. The authority do not bind themselves to accept the lowest quotation & reserve the right to accept any quotation and also reserve the right to reject any or all the quotation(s) without assigning any reason thereof.
12. Payment will be released after completion of the work subjected to satisfaction and against submission of Bills in duplicate. No advance payment would be done before completion of the work.
13. The bidder must furnish the GSTIN and PAN/TAN along with the Bank Account Details. Payment would be released after **applicable Tax Deductions** on the billed value.
14. Payment would be released only in online mode through RTGS/NEFT transfer.

(Chinmoy Gupta)

PRINCIPAL, ICMARD





ICMARD

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Copy forwarded for kind information & necessary actions to:-

1. The Managing Director, The WBSCARD Bank Ltd.
- ✓ 2. Sri Suman Bhar, DGM (BDD) & In-Charge of IT, The WBSCARD Bank Ltd. – with a request to upload the NIQ in website of The WBSCARD Bank Ltd.
3. Sanchari Mitra, AGM (Training) & Faculty Member, ICMARD – with a request to upload the NIQ in website of ICMARD.
4. Notice Board of The WBSCARD Bank Ltd. & ICMARD.

  
(Chinmoy Gupta)  
PRINCIPAL, ICMARD

Q 7  
24/25



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## ANNEXURE – I

(Schedule/Scope of Work)

Sl. No.	Description of Work	Quantity	Rate (inRs.)	Amount (inRs.)
1.	Dehydration and filtration of Transformer Oil of the transformer, Oil Circuit Breaker to raise the Di-electric strength of Oil as per B.I.S. Specification	600 Lts.		
2.	Overhauling, Servicing & Cleaning of 6.6 KV single panel Oil Circuit Breaker unit incl. checking all joints, contacts, spouts, oil dashpot & mechanical operation etc.	1 Item		
3.	Servicing, Checking & Clearing of 6.6 KV/415 V Indoor Transformer incl. testing of electrical condition with motorized insulation tester.	1 Item		
4.	Overhauling, Servicing, Checking & Cleaning of Main L.T. Distribution panel board including cleaning all joints, socket ends, terminal of Bus Bar etc.	1 Item		
5.	Overhauling and Servicing of panel of 200 KVA Generator Set	1 Item		
6.	Overhauling, Servicing & Checking all terminal joints of main switches, Distribution Boards and Bus Bars etc. for Electrical panel board at Ground Floor (Both North & South)	2Nos.		
7.	Servicing, Cleaning and Changing of breather by S & F of Fresh Silica Gel as required	1 Item		
8.	Test Certificate of Di-electric Strength and Acidity test from reputed test laboratory	1 Item		
9.	Supply and pouring of new transformer oil to the above mentioned equipment, if required	100 Lts (Approx)		
10.	Supply & Fixing of AE Make flush type, panel mounted Analog type Voltmeter/Ammeter with proper Rating/Range to the existing 415V, 800A Air Circuit Breaker distribution panel board incl. S&F suitable CTs and necessary Control Wiring. [Warranty: 01(one) year On-Site]	2 Set		
11.	Supply & providing Time-Delay CSA type "D" fuse of 2A/6A with base for metering & display circuits of the existing 415V, 800A Air Circuit Breaker distribution panel board with necessary fabrication and Control Wiring.	10 Nos.		
12.	Supply & fixing of Voltmeter Selector Switch to the existing 415V, 800A Air Circuit Breaker distribution panel board with necessary Control Wiring. [Warranty: 01(one) year On-Site]	1 No.		
13.	Supply & fixing of Ammeter Selector Switch to the existing 415V, 800A Air Circuit Breaker distribution panel board with necessary Control Wiring. [Warranty: 01(one) year On-Site]	1 No.		
14.	Supply & fixing panel mounting phase indicator colour lamp (LED) with necessary modification suitable for the existing 415V, 800A Air Circuit Breaker distribution panel board with necessary Control Wiring. [Warranty: 01(one) year On-Site]	6 Nos.		
Total Amount:				
CGST:				
SGST:				
Total Amount with GST:				

TOTAL Quoted Price / Amount =  
(Rupees.....)Only.

I/We hereby accept all the above terms & conditions as laid down in the NIQ bearing No2096/Admn./25-26/346 dated July 24, 2025.

The West Bengal State Cooperative Agriculture & Rural Development Bank Ltd.  
Website: [www.wbscardb.com](http://www.wbscardb.com)

24/7/25