



THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.

Website: www.icmard.org

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) ● Email: icmard.kol@gmail.com & icmard.training@gmail.com



Memo No. 2244/ICMARD/117

May 14, 2024

NOTICE INVITING QUOTATION

Sealed Quotations are invited from experienced resourceful Agencies having proven experience in implementation of at least one similar nature of works in Public Sector Units or in institute/ schools/ organizations for **“Supply, Installation, Testing & Commissioning of 1.5 T.R. 5 Star Inverter Split Air Conditioner”** at 16 Nos. Hostel Room of ICMARD at ICMARD Building, Block – 14/2, C.I.T Scheme – VIII (M), Ultadanga, Kolkata – 700067” as mentioned in Annexure-I.

Important Dates:

Sl.No.	Particulars / Activity	Date & Time
1.	Date of Publishing of NIQ at the Government Portal: wbtenders.gov.in and at the Notice Boards and websites of ICMARD and The WBSCARD Bank Ltd.	15.05.2024
2.	Date for commencement of Bid submission	16.05.2024 from 12 P.M.
3.	Last date for submission of Bids	07.06.2024 upto 5 P.M.
4.	Date for Opening of Technical Bids/Proposals	10.06.2024
5.	Date of Opening of Financial Bids	To be notified later

A. Qualifications of the Bidder:-

- The Bidder should be an Agency registered in India.
- The Bidder should have at least one Office and Service Centre in Kolkata to administer, supervise and maintain the system to be installed.
- The Bidder should have experience in successful implementation of at least two similar natures of works in Public Sector Units or in organizations.

B. System Requirement:-

- The Bidder should be an Agency registered in India.
- The Bidder should have at least one Office and Service Centre in Kolkata to administer, supervise and maintain the system to be installed.
- The Bidder should have experience in successful implementation of at least one similar nature of works in Public Sector Units or in organizations in the last 2 Financial Years i.e. 2022-2023 / 2023-2024.
- The Bidder should be a Dealer/Vendor/Supplier Company of Air Conditioning Machines for last 5 years.

C. Responsibilities of the contractor/vendor:-

- Supplying and installation of all the Hardware as described in ANNEXURE - I.
- The vendor shall be liable for comprehensive warranty for a minimum period of 12 months for A.C. Machines & 5 years for Compressor. Supporting documents for warranty shall be enclosed with the Invoice Bill. Warranty shall commence from the date of commissioning.

D. Payment Terms:-

- Payment will be released on successful supply & onsite installation of the items as described in Annexure – I and on receipt of Onsite Installation Report and Warranty Certificate and on production of bill in duplicate.
- Statutory deductions at applicable rates will be made from the billed amount as per prevailing rules.

E. Bid package:-

- All documents mentioned in Clause F. General Terms & Conditions must be uploaded in the GoWB Portal: wbtenders.gov.in in the Technical Bid Cover and have to be signed digitally.
- The name of the Bidder, registered address and the rates against the items must be filled in the specified boxes in the BOQ format and have to be signed digitally.

The West Bengal State Cooperative Agriculture & Rural Development Bank Ltd.

Website: www.wbscardb.com



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F. General Terms & Conditions

- a) The Quotation must be valid for a period of at least **3 [Three] months** from the last date of submission.
- b) The rate uploaded in the BOQ format must be inclusive of all taxes, delivery, and installation and demonstration charges.
- c) Quantity of items/ equipments may be increased or decreased depending upon the decision of the Institute Authority.
- d) During evaluation of the Quotation, the Institute may, at its discretion, ask the Bidder for clarification of Bids. The request for clarification and the response may be in writing or verbal, as the case may be. If during execution of the work, any new item/accessory is required for proper functioning of the system, such items shall be considered incidental to the work and no payment will be made to the executing agency for such item.
- e) Total cost of the Bid will be the deciding factor while deciding the Bid in favour or against any Bidder. Incomplete Bid will be liable to be rejected.
- f) The right to reject the lowest or all the Quotations without assigning any reason thereof is kept reserved by the competent authority of the Institute.
- g) The Bidder shall append a **Certificate** with the Bid that the Bidder has not been debarred/ blacklisted for any reason/period by any Central/State Govt. Dept/University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts shall lead to cancellation of the order.
- h) Installation of all the machines shall be the responsibility of the Bidder. Damage to equipments or any other loss due to accident etc. during transit shall be the responsibility of the Supplier/Bidder. Prospective Bidders/Agencies must visit the location/site for getting detailed positions and location and for proper understanding of other scope of works before submitting the Quotation.
- i) The authority of the Institute reserves the right to accept or reject any or all the Bids or negotiate on any of the tender specification/items/conditions and to annul the Bidding process and reject all the Bids at any time prior to placement of Order without assigning any reason thereto and without any obligation to inform the affected Bidders.
- j) The Bidder must append the following documents with the Bid:-
 - a. Copy of PAN.
 - b. Copies of GST Registration Number along with GST Registration Certificate.
 - c. Balance Sheet for last three consecutive Financial Years.
 - d. Copy of valid dealership / authorization certificate issued by OEM.
- k) The Bidder will provide **01 (one) year Warranty** on A.C. Machines and **05 (five) years Warranty** on Compressor failing which Bid would be liable to be rejected.
- l) The period of supply and installation of the equipment will be specified in **Work-Order** in terms of number of days. If delay is caused in any circumstances beyond the control of the successful Bidder, the successful Bidder may request the Institute for extension of date /time which may or may not be granted. The Bank authority may impose a **penalty @1% per day** subject to a maximum of **5%** in all of the cost of the Bid for the delay.
- m) Rates & Specification of make/brand for all the items must be quoted/ mentioned in proper column of Annexure-I which shall be duly signed & stamped. **Evaluation will be done on the basis of Grand Total Price.**
- n) The equipments, which are not found in order according to specification and are thus not accepted, should be lifted back by the successful Bidder at his own cost/risk.
- o) The legal dispute, if arises, shall be subject to the jurisdiction of the Courts at Kolkata and Courts in other jurisdiction shall have no legal sanctity.


(Bibek Sen)
Principal



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Memo No. 2244/ICMARD/117 – (4)

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Copy forwarded for information & necessary action for wide circulation to:-

1. The Managing Director, The WBSCARD Bank Ltd., ICMARD Building, 6th Floor, 14/2, C.I.T Scheme-VIII (M), Kol-700 067.
2. Notice Board of ICMARD and The WBSCARD Bank Ltd.
- ✓ 3. Sri. Suman Bhar, DGM (BDD) & In-Charge of IT, with a request to upload the NIQ in the Official Website of The WBSCARD Bank Ltd.
4. Sanchari Mitra, AGM (FM), ICMARD, with a request to upload the NIQ in the Official Website of ICMARD.
5. The WBSCARD Bank Ltd. with a request to upload the NIQ in wbenders.gov.in.

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Annexure -I

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT Without Taxes	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words
1	2	4	5	13	53	54	55
1.01	Split Air Conditioning Machine: Type: Inverter, Capacity: 1.5 T.R., BEE Star Rating: 5 Star, Compressor Type – Variable Speed Rotary BLDC, Condenser Type: 100% Copper (Grooved), Power Supply: 220V, 50 Hz, Single Phase, Wide Voltage Range compatible, Filter Type: Anti-Bacteria & Dust Filter, With Dehumidification, With Remote Control, Refrigerant: R32 or R410a Eco-Friendly Refrigerant, Cooling Capacity: ≥ 5100 Watts, Connecting Pipe length: 3.0 m, Connecting Electrical Cable length: 3.0 m, Warranty: 1 Year on A.C. Machine, 5 Years on Compressor. Preferred Brands: Voltas, LG, Daikin, Carrier, Hitachi.	16.000	Nos		0.000	0.000	INR Zero Only
1.02	Additional: Outdoor Unit Stand,	16.000	Nos		0.000	0.000	INR Zero Only
Total in Figure s					0.000	0.000	INR Zero Only
Quote d Rate in Words		INR Zero Only					