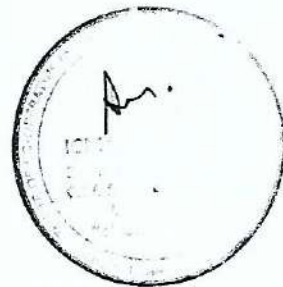


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**NOTICE INVITING TENDER****A. PREFACE:**

Sealed Bids/Tenders in prescribed forms on Percentage Rate Basis (i.e. % rate Below, Above or At Par of the Estimated Cost put to the Tender) are hereby invited by Institute of Co-Operative Management For Agriculture & Rural Development (ICMARD) of The WBSCARD Bank Ltd., ICMARD Building, 3<sup>rd</sup> Floor, Block – 14/2, C.I.T. Scheme – VIII (M), Ultadanga, Kolkata – 700 067 from the eligible/bonafide and resourceful Contractors/reputed Engineering Firms/Companies/Engineers' Co-operative Societies having Electrical and Supervisory Licence and adequate credentials for Arrangement of segregation of power lines, feeding A.C. machines and other power points from 200 KVA Generator Set from 1<sup>st</sup> Floor to 4<sup>th</sup> Floor of ICMARD Building.

**B. DETAILS OF WORK:**

Sl. No.	Name of the Work with Location	Estimated Amount put to Tender (Tender Value) (Rs.)	Earnest Money (EMD) (Rs.)	Time Allowed for completion of the work	Eligibility of the Contractor for participation	Name & Address of the inviting Organisation
01	Electrical works for Arrangement of segregation of power lines, feeding A.C. machines and other power points from 200 KVA Generator Set from 1 <sup>st</sup> Floor to 4 <sup>th</sup> Floor of ICMARD Building.	i) Total Estimated Cost (Basic Value) for Items of work:- <b>Rs. 63,102/-</b>  ii) Add for GST @ 18% (CGST & SGST @9% each) on the Total Estimated Cost:- <b>Rs. 11,358/-</b>  iii) Add for Labour Welfare Cess @ 1% on (Basic Estimated Value + GST as above) = <b>Rs. 744.60/-</b>  Total Estimated Cost put to Tender (Tender Value) (i+ii+iii) = <b>Rs. 75,204.96/-</b>  <b>Say Rs. 75,205/-</b>	1,504/-	15 (Fifteen) days from the date of issue of Work Order	Bonafide and resourceful Contractors/ reputed Engineering Firms/ Companies / Engineers' Co-operative Societies having Electrical and Supervisory Licence and adequate credentials.	ICMARD of The WBSCARD Bank Ltd., ICMARD Building, 3 <sup>rd</sup> Floor, Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata- 700 067



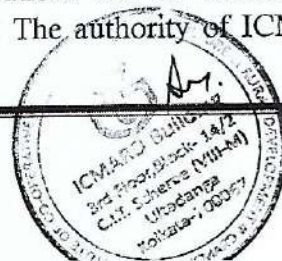


### C. IMPORTANT DATES:

Sl. No.	Particulars / Activity	Date & Time
01.	Date of Publishing of NIT at the Notice Boards of ICMARD and Head Office and websites of ICMARD and The WBSCARD Bank Ltd.	22.04.2024
02.	Date for commencement of Bid submission	23.04.2024 at 11:00 AM
03.	Last date for submission of Bids	07.05.2024 at 04:00 PM
06.	Date and Place for Opening of Technical Bids/Proposals	10.05.2024 at 2.30 P.M
08.	Date of Opening of Financial Bids	13.05.2024 at 2.30 P.M

### D. GENERAL TERMS AND CONDITIONS FOR PARTICIPATION IN THE NIT PROCESS WITH RESPECT TO SELECTION OF BIDDER:-

1. The Earnest Money will have to be deposited by the Bidders through his/her/its Net Banking enabled Bank Account, maintained with any Bank to the Bank Account No. **0820050002951** of ICMARD held with Panjab National Bank, VIP Road (Ultadanga) Branch, having IFSC PUNB0082020.
2. Both Technical Bid and Financial Bid are to be submitted in two different covers namely '**Technical Cover**', '**Financial Cover**' under the main cover wherein the name of the work, name of the Agency and the memo no. has to be mentioned clearly addressing to: The Principal, ICMARD., ICMARD Building, 3<sup>rd</sup> Floor, Block - 14/2, CIT Scheme - VIII (M), Ultadanga, Kolkata- 700 067
3. The intending Bidders are required to quote the rate in proper space BOQ/Priced Schedule of Work in percentage (i.e. % Rate Below, Above or Par of the Estimated Cost put to Tender).
4. Contract documents, specifications, Terms & Conditions, schedule of various items of work alongwith conditions of the Contract, as laid down in this NIT, are to be strictly adhered to by the Bidders and if any clarification is deemed necessary, the Office of ICMARD may be contacted.
5. Non-remittance/payment of Earnest Money will lead to rejection of Tender.
6. The Financial Offer/Bid of the prospective Bidders will be considered only if the Technical Documents forming part of Technical Bids submitted by the Bidders are found qualified by ICMARD. The decision of ICMARD will be absolutely final and binding in this respect.
7. Where there is any discrepancy between the **Unit Rate** and **Total Amount** resulting from multiplying the Unit Rate by the Quantity, the Unit Rate quoted shall override.
8. The Bids shall remain valid for a period of not less than **90 (Ninety) days** after opening of Financial Bid. If the Bidder withdraws the Tender/Bid during the validity period of Bid without sufficient and valid reasons, the Earnest Money as deposited will be forfeited forthwith and the Bidder will be debarred for a period of one year from participating any Tender issued by ICMARD.
9. The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of bidding shall be reimbursable by the authority of ICMARD.
10. **Refund of EMD:** The Earnest Money of all the unsuccessful Bidders will be refunded to respective Bidders' Account from which they made the payment, through necessary formalities, on receipt of request letters from them in that regard.
11. The Contractor shall have to comply with the provision of (a) The Contract Labour (Regulation Abolition) Act, 1970. (b) The Apprentice Act, 1961 and (c) Minimum Wages Act, 1948 and allied notification thereof or any other Laws relating thereto and the Rules made Order issued there under from time to time.
12. During scrutiny, if it comes to the notice of the Tender Inviting Authority (TIA) of ICMARD that the credential (s) and or any other paper (s) of any Bidder is/are incorrect/manufactured/fabricated, that Bidder will not be allowed to participate in the Tender and that applications will be cancelled/rejected outright by the authority of ICMARD without assigning any reason thereof. The authority of ICMARD reserves the right to cancel the NIT and no claim in this respect will be entertained.





13. Objection, if any, regarding Pre-Qualifying of an Agency, should be lodged to the Principal, ICMARD within 3 (three) days from the date of publication of the list of qualified agencies and beyond that time schedule, no objection will be entertained.
14. The authority of ICMARD may verify the hard copy of credential (s) and/or all other document (s) of the Bidders, if it is felt necessary as per opinion of the authority of ICMARD.
15. On verification, if it is found that the document (s) submitted by the Bidder is/are either manufactured/fabricated or false, no Work Order will be issued in favour of the said Bidder. Submission of false document (s) by the Bidder is strictly prohibited and if anybody found to do so, such action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of Earnest Money forthwith.
16. Acceptance of the Tender vests with ICMARD.
17. For Partnership Firm, copy of Registered Partnership Deed is to be submitted. For Companies, copies of the Articles of Association and Memorandum of Associations are to be submitted.
18. The intending Bidders are required to quote the Rate per Item at the specified place on the BOQ/Priced Schedule of Work considering that no Escalation and/or price adjustment will be allowed by the authority of ICMARD under any circumstances.
19. Conditional and incomplete Bid/Tender will be rejected straightway.
20. No Mobilisation Advance/Secured Advance will be allowed.
21. Income Tax/TDS will be deducted from Final Invoice Bill of the Bidder as per applicable rate and Rules of IT Deptt. in force. Necessary deduction on account of GST will be made as per the GST Act, 2017.
22. A Cess of 1% (one Per Cent) will be deducted from the Bidder's / Selected Contractors' Bill on account of the "Building & Other Construction Labour Welfare Cess Act, 1996" (Act 28 of 1996) as per prevailing Circular of PWD, GoWB.
23. **The Defect Liability Period:** The prevailing rules and norms of the Government of West Bengal under this Clause as in force shall be strictly followed by the selected Bidder/ Contractor or his/her/its workmen or authorised representatives and in the event of any loss, breakdown, damage, destruction, injury to lives and property during execution of the work, the selected Bidder/Contractor shall remain solely liable and responsible and will have to make good whatever the compensation at his/her/its own expenses and the cost to be incurred shall be recovered/realised from the amount of Security Deposit lying with the Authority of ICMARD and/or from the amount of the Running Account Bill/Final Bill of the selected Contractor/Bidder. All risks on account of any incidental events in respect of carriage, loss or damage of vehicles, materials or labours will have to be borne by the selected Bidder/Contractor.
24. No extension of time will be allowed after the stipulated date. If any date falls on Holiday or on day of bandh or natural calamity; the date would be deferred to the next working day. In the case of retardation of progress of works due to any unavoidable circumstances, the time for the period lost will be granted by the concerned authority on receipt of application from the selected Bidder/ Contractor before the expiry date of contract. No claim whatsoever for idle labour, additional establishment cost, cost of materials & labour and hire charges for tools & plants etc. would be entertained under any circumstances. The selected Bidder should consider the above factors while quoting the rate.
25. If any inadvertent typographical mistake is found in the specific price schedule of rates, the same will be treated to be so corrected as to conform to the prevailing relevant schedule of rates and/or technically sanctioned Estimate.
26. No interest would be paid Security Deposit or Earnest Money or any other deposit made by the selected Bidder in connection with the above scope of work.
27. Bidders quoting Un-workable and Absurd Rates in Tenders will be treated as informal and liable to be rejected.
28. Canvassing in connection with the Tenders is strictly prohibited and the Tenders submitted by the Bidders who are involved in canvassing, will be liable to rejection.





29. Contractor must satisfy to the authority of ICMARD about the payment of their Income Tax and GST. Necessary Challans and Clearance Certificate from the respective Department need to be submitted when asked for in that regard.

30. The Notice Inviting Tender will also form a part of the Tender.

31. Bidders should also please note that as soon as the Work Order will be issued to the Selected Bidder, the site will be made available to them and the work need be started immediately.

32. The working Contractor may fix up Informative Signboard at the site of construction, if deemed necessary, at his, her, its own cost.

33. Running Account Bills may be made on demand during progress of the work maintaining the programme.

34. The selected Bidder/Contractor shall have to make all necessary arrangements at his own cost for examination of the works, executed / to be executed by the Inspecting Engineers. The quantity mentioned under different items of work as per B.O.Q. may vary and the contractor should be bound to execute any quantity, as required and directed, in the same rate quoted by him/her/it.

35. The Bidder who/which submits false credentials or is found to provide any false information regarding his/her/its completed projects or is found to have disrupted awarded work earlier in this organisation should be barred from participation in the Tender and in this case, the Earnest Money deposited by the contractor shall stand forfeited & be absolutely at the disposal of ICMARD.

36. ICMARD without prejudice to any other remedy for breach of contract by written notice of default sent to the selected Bidder/ Contractor, may terminate the contract, in whole or in part if -

(i) At any time during the course of contract, it is found that the selected Bidder/ Contractor has obtained the contract based on misinformation or falsification,

And/or

(ii) The contract is assigned or sublet without specific order from ICMARD in respect of a specified Sub-Contract,

And/or

(iii) If the selected Bidder/ Contractor becomes insolvent or commence any insolvency proceeding or make any composition with his creditors or attempts to do,

And/or

(iv) The selected Bidder/ Contractor is guaranteed a moratorium or a stay or is declared insolvent,

And/or

(v) The selected Bidder/ Contractor makes an assignment for the benefit of one or more of its creditors,

And/or

(vi) A Receiver is appointed on account of the insolvency of the selected Bidder/ Contractor,

And/or

(vii) The selected Bidder/ Contractor offers a settlement in lieu of bankruptcy or receivership,

And/or

(viii) The selected Bidder/ Contractor fails to deliver any or all of the service within the period specified in the contract,

And/or

(ix) The selected Bidder/ Contractor fails to perform any other obligation under the contract.

37. The Contract will not attract any Arbitration Clause and the contract will not include any clause towards Escalation of price. Also before submission of the Tender, the Contractor must visit the site to assess the local conditions from all corners and no plea/complaint about the site will be entertained afterwards. It will be presumed that the selected Bidder offered the Tendered rate after review of entire position of the work site and no claim on this ground will be entertained in future.





38. No additional or substituted item of work will be executed by the selected Bidder without prior approval of ICMARD. Additional or substituted items will be paid at rate as per schedule of rates of PWD, GoWB, in vogue at the time of entering into contract. If the rate of such items do not appear in the schedule of PWD, GoWB or cannot be derived from them, the Technical Cell will decide the rate on the basis of market rate of various components with 10% (Ten Per Cent) profit & overhead charges and the decisions of the Technical Cell will be final and binding.

39. ICMARD shall have the power to make omissions or additions to or substitution from the original specifications, drawing and instruction, that may appear to him to be necessary or advisable during the progress of the work and the contractor shall be bound to carry out the work in accordance with any instruction which may be given to him/her/it in writing signed by the E-I-C and such alterations, commissions, omissions, additions or substitutions, shall not invalidate the contract but shall be deemed to have formed as work included in the original Tender and any altered, additional or substituted work which the bidder may be directed to do in the manner above specified as part of the work shall be carried out by the bidder on the same condition in all respects on which he/she/it agreed to do the main work and at the same rates, if any, may be specified in the Tender for the main work provided there is no change in the nature of work.

40. The Contractor shall not be entitled to any compensation or any loss suffered by him due to delay arising out of modification of work, due to non-delivery of possession of site and/or modification of drawing and design.

41. In the case of any class of work for which there is no mention of specification, such work shall be carried out in accordance with IS specification and in the event of there being no specification, the work shall be carried out in all respects in accordance with the instructions and requirement of the Technical Cell of ICMARD.

42. The Contractor or any of his/her/its Employees or relatives should not have a conflict of interest.

43. All the materials for the proposed work shall be of specified grade and approved brand in conformity with the relevant code of practice (latest revision) & manufacture and shall be procured and supplied by the bidder at his/her/its own cost including all Taxes and incidental or transportation and all such overhead charges related thereto.

44. Notwithstanding anything contained in this Notice Inviting Tender, the other Terms and Conditions as laid down in the guideline of PWD, GoWB, will be binding upon all concerned.

## **E. ELIGIBILITY CRITERIA FOR PARTICIPATION FOR ELECTRICAL ITEMS OF WORK UNDER THIS NIT:**

- a) All intending Bidders shall have completed as a prime Agency during the last 3 (Three) years prior to the date of issue of this Tender Notice, at least two works of similar nature having a magnitude not below 40% (forty Per Cent) of the Estimated Amount put to this Notice Inviting Tender under the authority of State/Central Government, Undertaking/Statutory Bodies constituted under the statute of the State/Central Government. Completion/Experience Certificates should contain all specific required information.
- b) In case of running works of Tender amount not less than as stated above, only those Bidders who will submit the Certificates of satisfactory running works from the concerned authority, will be eligible for the Tender. In the required Certificate, it should be clearly stated that at least 80% (Eighty Per Cent) of the work has been completed satisfactorily and also that no penal action has been initiated against the executing agency i.e. the Bidder.
- c) All categories of prospective Bidders shall have to submit valid up to date Professional Tax Receipt Challan, Trade Licence, GSTIN Registration Certificate and Income Tax Returns for the last 3 (Three) years, PAN Card issued by the Income Tax Department, Voter ID Card in respect of the prospective bidder.





d) Neither prospective Bidder nor any of the Constituent Partners should have been barred to participate in any Tender by the Government Department during the last 3 (Three) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility.

e) In case of Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co-operative Societies, besides documents mentioned in item (c) above, following documents should be submitted through:- Certificate of Registration and Certificate of Validity for Registration from the respective authority in the Co-operation Department.

f) The prospective Bidder or any of their Constituent Partners shall neither have abandoned any work nor any of their contract had been rescinded during the last 3 (Three) years. Such abandonment or rescission will be considered as disqualification towards eligibility.

g) The prospective Bidders shall have, in their full time engagement, experienced Technical Personnel, the minimum being one Diploma holder Electrical Engineer.

## **F. INSTRUCTIONS TO BIDDERS: -**

### **I. Technical Cover should contain the following documents:-**

Sl. No.	Details of document
i)	Prequalification Application (Sec-B, Form-I)
ii)	Structure and Organisation (Sec-B, Form-II)
iii)	Documents containing UTR No. and necessary details evidencing deposit of Earnest Money of Rs. 1,504/- .
iv)	The copy of the NIT with seal and signature of the Bidder.
v)	Trade License from the respective Municipality/Panchayat/Municipal Corporation or any other competent Authority.
vi)	Professional Tax Clearance Certificate / Professional Tax (PT) Deposit Receipt Challan for the Financial Year as applicable, PAN Card, GST related documents / GST Identification Number, Acknowledgement Receipt of I.T. Return for the last 3 (Three) Financial Years.
vii)	Credentials of Experience for execution of at least two similar nature of work
viii)	Registered/Partnership Deed in the case of Partnership Firm or relevant part of the Constitution in the case of Registered Company along with Power of Attorney.
ix)	Valid Registration Certificate in the case of Firm/Unemployed Engineers' Cooperative Societies/Labour Cooperative Societies.
x)	Voter ID Card, if any, for any Contractor having individual ownership.
xi)	Certificate

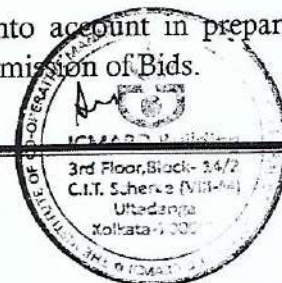
### **II. Financial Cover should contain the following documents:-**

Sl. No.	Details of document
i)	BOQ with % rate Below, Above or At Par of the Estimated Cost put to the Tender in the spaces marked for quoting rate and total amount in the BOQ.

#### **Note:**

1. Failure of submission of any of the above-mentioned documents will render the Tender liable to be rejected for both Statutory and Non-Statutory cover.

2. To give prospective Bidders reasonable time to take an amendment into account in preparing their Bids, ICMARD authority may at its own discretion extend the deadline for the submission of Bids.





**G. SAFETY CODE:** The Prospective /Selected Contractor must have to adopt all kinds of safety measures for his Workmen/ Labourer at the site of construction during execution of the Work. Also, the selected Bidder shall have to keep constant vigil/attention so that any kind of accidental hazards do not occur during execution of work to any Visitor/Official attending at the site of Construction. All facilities/amenities to be provided to the Workmen/ Labourer during execution of work at his own cost.

*Bibek Sen.*

**Bibek Sen  
(Principal)  
ICMARD**

Memo No. 2136/ICMARD/60 – (4)

Date: April 22, 2024

Copy forwarded for information & necessary action for wide circulation to:-

1. The Managing Director, The WBSCARD Bank Ltd., ICMARD Building, 6<sup>th</sup> Floor, 14/2, C.I.T Scheme-VIII (M), Kol-700 067
2. Notice Board of ICMARD and The WBSCARD Bank Ltd.
- ✓ 3. Sri Suman Bhar, DGM (BDD) & In-Charge of IT, with a request to upload the NIT in the Official Website of The WBSCARD Bank Ltd.
4. Sanchari Mitra, AGM (FM), ICMARD, with a request to upload the NIT in the Official Website of ICMARD.

*Bibek Sen.*

**Bibek Sen  
(Principal)  
ICMARD**



*Bibek Sen*



**SECTION - B**

**FORM - I**

**PRE-QUALIFICATION APPLICATION**

To  
The Principal,  
ICMARD,  
ICMARD Building, 3<sup>rd</sup> Floor,  
Block-14/2, CIT Scheme - VIII (M),  
Ultadanga,  
Kolkata: 700067

Ref. No. 2136/ICMARD/60

dated April 22, 2024

**Sub. Tender for Electrical works for Arrangement of segregation of power lines, feeding A.C. machines and other power points from 200 KVA Generator Set from 1<sup>st</sup> Floor to 4<sup>th</sup> Floor of ICMARD Building.**

Dear Sir,

Having examined the Statutory, Non-Statutory, Instruction to Bidders & NIT Documents, I / We hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of.....  
.....in the capacity  
.....duly authorised to submit the Order.

The necessary evidence admissible by Law in respect of authority assigned to us on behalf of the group of Firms for Application and for completion of the contract documents are attached herewith.

I/We are interested in bidding for the work(s) given in Enclosure to this letter.

I/We understand that:-

- (1) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the Scope & Value of the Contract Bid under this project.
- (2) Tender Inviting & Accepting Authority / Engineer-in-Charge reserves the right to reject any application without assigning any reason.

**Signature of Applicant including Title and Capacity  
in which the application is made**

DATE: \_\_\_\_\_





SECTION - B

FORM - I I

STRUCTURE AND ORGANISATION

---

1) Name of Applicant :

2) Office Address :

Telephone No. :

Fax No. :

E-Mail ID No. :

3) Name and Address of Banker :

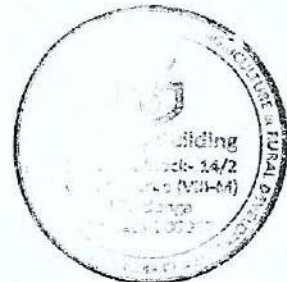
4) Attach an Organisation Chart showing the infrastructure of the Company with names of the key personnel and Technical Staff

*Note : Application covers Proprietary Firm, Partnership, Limited Company or Corporation.*

---

Signature of Applicant  
including Title and Capacity in which Application is made

DATE: \_\_\_\_\_





(The following Certificate should be signed by the Bidder unconditionally before submission of the Tender)

### CERTIFICATE

I/We have inspected the site of works and have made me/us fully acquainted with the local condition in and around the site of works. I /we shall be bound by conditions, as laid down in this Notice Inviting Tender, Special Terms & Conditions and specifications, specified Priced Schedule of Works and as also General / Terms & conditions / instructions, Clauses etc. I/We have gone through the current PWD Schedule of Rates, PWD General Specifications in force in the PWD Schedule, Govt. of W.B. I/we also uniformly maintain such progress with the works as may be directed by the authority of The WBSCARD Bank Ltd. to ensure completion of the same within the target date stipulated in the Tender.

Date:

Signature of the Tenderer





**B.O.Q (Bill of Quantities) / Priced Schedule of Work**

(PWD Schedule Items)

**Name of Work: Arrangement of segregation of power lines, feeding A.C. Machines from 1st Floor to 4th Floor of ICMARD Building.**

Sl. No.	Description of item	Qty	Unit	Rate	Amount
1.00	Supplying & fixing double door 6 Way Vertical TPN MCB Distribution board for MCCB incommer with IP-42/43 protection, on angle iron frame on wall & mending good the damages to original finish incl. Interconnection with suitable size of copper wire and neutral link & provision for earthing attachment. (Make - L&T) [Page - D-11 Sl. No. 15] Incommer: i) 100 A, 35 KA, 4 Pole MCCB - 1 No. [Page - D-8 Sl. No. 10] Outgoing: i) 63 A, 10 KA, TP MCB - 6 Nos. [Page - D - 6 Sl. No. 7] (Make - L&T)	2	Nos.	20501.00	41002.00
2.00	Laying of cable upto 3/4 Core 25 sqmm on wall / surface incl. S&F MS saddles with earthing attachment in 10 SWG GI (Hot Dip) wire, making holes etc. as necy. Mending good damages and painting. [Page - F-1 Sl. No. 2b]	160	RM	60.00	9600.00
3.00	Laying of cable from 3/3½ core 35 sqmm to 50 sqmm on wall/surface incl. S & F MS saddles with earthing attachment in 2 x 10 SWG GI (Hot Dip) Wire, making holes etc. as necy., mending good damages and painting [Page - F-1 Sl. No. 2c]	20	RM	71.00	1420.00
4.00	Supplying & fixing compression type gland complete with brass gland, brass ring & rubber ring for dust & moisture-proof entry of XLPE/PVC armoured cables as below: For 4 Core upto 25 sqmm [Page - F-4 Sl. No. 7c]	40	Nos.	162.00	6480.00
5.00	Finishing the end of following XLPE/PVC armoured cables by crimping method incl. supply & fixing supply & fixing solderless socket (Dowels make), tapes, anticorrosive paste & jointing materials: 4 Core 25 sqmm [Page - F-5 Sl. No. 8b (xiii)]	40	Nos.	115.00	4600.00
<b>Total:</b>					<b>63102.00</b>
<b>Add: GST @18%:</b>					<b>11358.36</b>
<b>Add: Labour Welfare Cess @ 1%:</b>					<b>744.6036</b>
<b>Total Estimated amount put to Tender:</b>					<b>75204.96</b>
<b>Quoted Rate (+, -, or At Par) in percentage</b>		(+, -, or At Par)	<b>Value</b>		<b>Total Amt.</b>
<b>Total Amount in words</b>					

Seal and Signature of the Bidder with Date

