



THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.

Website: www.icmard.org



Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) • Email: icmard.kol@gmail.com & icmard.training@gmail.com

NIQ No. 2133/2023-2024/526

December 15, 2023

NOTICE INVITING QUOTATION

Sealed Quotations are invited from the Authorized Dealers/Manufacturers/Distributors/Suppliers of **Printers** for Supply & Installation of **4 Nos. of Printers** at the Office of ICMARD Building, 3rd Floor, Block- 14/2, C.I.T Scheme – VIII (M), Ultadanga, Kolkata – 700 067.

The intending Bidders/Vendors shall have to submit the sealed quotations in their **Own Letterhead** showing the details of cost for items as per the following specifications.

Item	Specifications and Model	Qty	Rate Per Unit	GST @	Unit Price including GST	Total Quoted Price
Printer	HP LaserJet Pro MFP M128fn Printer	2 Nos.				
	HP LaserJet Pro P1108 Printer	2 Nos.				
Grand Total Price :						

In Words- (Rupees _____) Only.

Terms & Conditions:-

1. The Quotations are to be addressed to Principal, ICMARD and cover of the **sealed envelope** should be superscribed as **"Quotation for supply and installation of 4 Nos. of Printers"**.
2. The Quotations must be valid for a period of at least Three months from the last date of submission.
3. The bidder may visit ICMARD before submitting the quotation for scrutiny of the site.
4. Supply and Installation is to be made within **10 (Ten) days** from the date of written work order, failing which the order would be treated as cancelled.
5. Necessary Electrical Wirings, Plumbing and Civil Works would be done by ICMARD after consultation with the selected Bidder.
6. The authority do not bind themselves to accept the lowest Quotation & reserve the right to accept any Quotation and also reserve the right to reject any or all the Quotations received without assigning any reasons thereof.
7. The last date & time of receiving the Quotations is **December 29, 2023 up to 4 pm.**

Payment Terms:-

8. Payment will be released after delivery and installation of the items to ICMARD in good condition and against submission of Bills with specifications in duplicate along with applicable warranty.
9. The bidder must furnish the GSTIN and PAN/ TAN along with the Bank Account Details. Payment would be released after **applicable Tax deductions** on the billed value.
10. Payment would be released only in online mode through RTGS/ NEFT transfer.
11. No advance payment would be done before the items are supplied and installed.

Bijank Das

Principal
ICMARD

December 15, 2023

NIQ No. 2133/2023-2024/

Copy forwarded for information and necessary action to:-

1. The Managing Director, The WBSCARDB Ltd.
2. Website of ICMARD- www.icmard.org
3. Website of The WBSCARD Bank Ltd.- www.wbscardb.com
4. Notice Boards of the ICMARD and The WBSCARDB Ltd. (H.O.).

Bijank Das

Principal
ICMARD

The West Bengal State Cooperative Agriculture & Rural Development Bank Ltd.

Website: www.wbscardb.com